



# CACHE COUNTY SHERIFF'S OFFICE

D. CHAD JENSEN, SHERIFF

EMPATHY

FAIRNESS

INTEGRITY

PROFESSIONALISM

RESPECT

RESPONSIBILITY

TRUSTWORTHINESS

## *Explorer Application*



### **Current Explorer Advisors**

Sergeant Dave Welker, (Director of Volunteers)

[dwelker@cachesheriff.gov](mailto:dwelker@cachesheriff.gov)

435-755-1149 Office

Sgt. Matt Hansen

[mhansen@cachesheriff.gov](mailto:mhansen@cachesheriff.gov)

Sgt. Jonathan Major

[jmajor@cachesheriff.gov](mailto:jmajor@cachesheriff.gov)

Deputy Skyler Jensen

[sjensen@cachesheriff.gov](mailto:sjensen@cachesheriff.gov)

Deputy Kailey Kerr

[kkerr@cachesheriff.gov](mailto:kkerr@cachesheriff.gov)

Deputy Mary Disotell

[mdisotell@cachesheriff.gov](mailto:mdisotell@cachesheriff.gov)

Deputy Phil Johnson

[pjohnson@cachesheriff.gov](mailto:pjohnson@cachesheriff.gov)



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## Application instructions

The Cache County Sheriff's Explorer Post is dedicated to preparing young men and women for a career in law enforcement by developing a fundamental understanding of police procedures, duties and concepts. The Cache County Sheriff's Explorer Post embraces a community service attitude, professionalism and requires ethics from all who are Explorers.

The Cache County Law Enforcement Explorer Program is open to young men and women ages 14 (*applicants must have completed the 8th grade*) and not yet 21 years old with an interest in learning more about a career in the field of Law Enforcement. Law Enforcement Exploring provides educational training programs for young adults focusing on the purposes, mission, and objectives of law enforcement. The program provides career orientation experiences, leadership opportunities, and community service activities. The primary goals of the program are to help young adults choose a career path within law enforcement and to challenge them to become responsible citizens in their communities.

### Qualifications

- Be 14 to 20 years of age (14 years old is acceptable only if you have graduated from 8th grade)
- Have a good moral character
- Remain in school while in the program or until graduation
- Maintain a "C" average or higher, 2.0 GPA
- May not have a police record
- Be able to attend Explorer meetings regularly
- Be willing to volunteer your time and attend Explorer functions
- Be willing to commit to the Explorer code and exemplify the professional image of The Cache County Sheriff's Office

### Application Process

This application will be part of a detailed investigation of your background. Type or print answers legibly in BLACK or BLUE INK ONLY. If you need additional space to answer a question, use an additional sheet of paper and attach it to the back of the application. Please do not leave any areas blank. If an area does not apply to you, type or write "N/A" (not applicable) in the space provided. Incomplete applications will not be accepted.

### Required documents:

PLEASE READ THESE INSTRUCTIONS CAREFULLY. Your ability to follow instructions accurately and in a timely manner is a part of the background investigation process. Please note that all items covered on this list are your responsibility to obtain.

- Signed application and waivers (if you are under 18, a parent signature is required)
- The application must be filled out completely without any abbreviations for it to be admitted. Please check your spelling and grammar before turning in your application.
- 3 letters of recommendation from non-family members.



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## Personal information

Cache County considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.

PLEASE PRINT CLEARLY

Date of Birth: \_\_\_\_\_ Date of Application: \_\_\_\_\_

First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Home Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Current Attending School: \_\_\_\_\_

Current GPA: \_\_\_\_\_

Driver's License Number and State: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Mother's Phone number: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Father's Phone number: \_\_\_\_\_

Do you have any other driver's licenses in other states? ☐ Yes ☐ No

If yes, please list state(s) and license #(s) \_\_\_\_\_

Have you ever been or are you currently employed by Cache County? ☐ Yes ☐ No

Have you been convicted or investigated of a crime, excluding traffic violations? ☐ Yes ☐ No

**Please answer the following questions. If you have been convicted of a crime(s), attach additional sheets giving dates, types of conviction (misdemeanor or felony) details and penalties for each occurrence, including dates of any probation periods. Each conviction will be judged in relation to time, seriousness, circumstances, and relationship to the position for which you are considered. You will be subject to a thorough background check.**

<b>A – Any criminal arrest</b>  <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>B – Drug or alcohol arrest or abuse</b>  <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>C – Revoked or suspended driver license</b>  <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>D – Pending court action</b>  <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>E – Seized wages or property</b>  <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>F – Filed any claim against an employer</b>  <input type="checkbox"/> Yes <input type="checkbox"/> No
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Do you have a high school diploma or GED? ☐ Yes ☐ No

List any languages other than English in which you are fluent. \_\_\_\_\_



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***\*In accordance with the Federal Privacy Act of 1974, disclosure is voluntary. This information will be used for identification purposes to ensure that proper records are obtained.***

## Education

High School, University, Community, Business or Technical College and City/State	Date Attended	Official Major	Degree Yes/No	Type Degree
Trade School, Correspondence Course or Apprenticeship And City/State	Date Attended	Subject/Field	Course Completed	Type Certification

## Extra-curricular activities.

*Please provide current or prior extra-curricular activities you are in or were involved with.*



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## Opinion essay

*Explain, in your own words*

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*What is your perception of the Explorer program?*

## Resolution Example

*Explain, in your own words*

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*Give an example of a time you helped resolve a situation?*



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## Preparation Essay

*Explain, in your own words*

*Why do you want to be involved in the Explorer Program and what you have done to prepare for it?*

---

## Reference

Please list three references, you must supply a "letter of recommendation" from these references.

1.	Name	Telephone Number
	Address	
2.	Name	Telephone Number
	Address	
3.	Name	Telephone Number
	Address	



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*If you need additional space please continue on a separate sheet of paper.*



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## Employment Experience

Employer	Dates (Month/Year)	
Address	From:	
Telephone Number	Job Title	To:
Duties		
Reason for Leaving	Supervisor Name	Title

Employer	Dates (Month/Year)	
Address	From:	
Telephone Number	Job Title	To:
Duties		
Reason for Leaving	Supervisor Name	Title

Employer	Dates (Month/Year)	
Address	From:	
Telephone Number	Job Title	To:
Duties		
Reason for Leaving	Supervisor Name	Title

*If you need additional space please continue on a separate sheet of paper.*





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## Cache County Sheriff's Office

### Volunteer/Explorer

### Confidentiality Agreement

As a member of the Cache County Sheriff's Office Explorer POST, you may be told or have access to sensitive or confidential law enforcement information. A condition of this position is your agreement to abide by the standards of confidentiality required by Cache County Sheriff's Office policies and procedures, and state and federal laws.

Violation of these policies and procedures could result in disciplinary action, including termination. Criminal charges could also be brought if your actions violate specific statutory provisions, such as:

"A public officer or public employee may not improperly disclose controlled, private, or protected information acquired by reason of his official position nor use such information for his or another's private gain or benefit." Section 67-16-4 (2), Utah Code Annotated, 1953.

I have read, understand, and agree to abide by the foregoing provisions.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

If applicant is under 18:

\_\_\_\_\_  
Applicant's Parent Signature-

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date



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## Authorization for Release of Information

I, \_\_\_\_\_, have made application for a position with the Cache County Sheriff's Office Explore POST, and it is my understanding that a comprehensive investigation of my background will be conducted in connection with my application. It is further my understanding that any history adversely reflecting on my qualification for membership by any lawful investigation may be cause for any disqualification for appointment or my dismissal upon due consideration of the facts by the Cache County Sheriff's Office

I hereby give Cache County Sheriff's Office, or a duly authorized representative of the Cache County Sheriff's Office, the authority to conduct any comprehensive investigation of my background the Cache County Sheriff's Office deems necessary concerning my background. Also, generally, I hereby authorize a review and full disclosure of all records, or any part thereof, concerning myself by/to any authorized representative of the Cache County Sheriff's Office, whether said records are public or private, including those which may be deemed to be controlled, private, or protected information. In particular, I hereby authorize the full and complete disclosure of any and all records pertaining to background, including, but not necessarily limited to, the records of educational institutions, finance or credit institutions, commercial or retail mercantile establishments and public utility companies, records of medical, dental, and psychiatric consultations, conditions, evaluations, and/or treatment, including those of hospitals, clinics, private practitioners, the U.S. Veterans Administration and all military service medical records and other records of all military facilities, employment and pre-employment records, including background investigation reports, efficiency ratings, disciplinary records, complaints or grievances filed by or against me, records and recollections of attorneys at law who have represented me in any case in which I have had an interest.

I hereby appoint an authorized representative designated by the Cache County Sheriff's Office as an authorized agent for me for the purpose of inspecting any arrest records information maintained by any law enforcement agency concerning me.

To the custodian of the records discussed herein, I direct you to release such information and records to the bearer of the Authorization for Release of Information or a copy thereof. A copy of this release form will be valid as an original hereof, even though that copy does not contain an original writing of any signature.

I hereby release the custodian or custodians of such records and the Cache County Sheriff's Office and the County of Cache, and the State of Utah, including any of their agents, employees, or representatives in any capacity, from any and all claims of liability or damage of whichever kind or nature which any time could result to me, my heirs, assigns, associates, personal representative or representatives of any nature because of compliance by said custodian or said custodian or custodians with this Authorization of Release of Information and my request contained herein for this release or because of any use of these records by the Cache County Sheriff's Office, or the County of Cache or the State of Utah. This release is binding, now and in the future, on me, my heirs, the Cache County Sheriff's Office, assigns, associates, personal representative or representatives of any nature.

I further understand that in the event my application is disapproved, the sources of confidential information cannot be revealed to me.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

**If applicant is under 18:**

\_\_\_\_\_  
Applicant's Parent Signature-

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date



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## Cache County Sheriff's Office

### Volunteer/Explorer

### Truthful Response Certificate

I hereby certify that all statements made in this personal history are true and complete. I understand that any misstatement of material fact will subject me to disqualification or dismissal. I understand that making a false written statement in this personal history statement may constitute a violation of Section 76-8-504, Utah Code Annotated, 1953.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

If applicant is under 18:

\_\_\_\_\_  
Applicant's Parent Signature-

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

Please return completed application to:  
Sergeant Dave Welker, Volunteer Director  
1225 West Valley View Drive, #200  
Logan, Utah 84321  
435-755-1149  
Email: [dwelker@cachesheriff.gov](mailto:dwelker@cachesheriff.gov)